

**AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
FEBRUARY 3, 2025, 6:30 P.M.
317 S STATE ST – COUNCIL CHAMBERS**

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS – AGENDA ITEMS ONLY

COMMUNICATION:

CONSENT AGENDA:

1. Regular Council Meeting Minutes – January 21, 2025
2. Invoices

REGULAR AGENDA:

1. Budget Adjustments
2. Investment Maturing

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR’S REPORT

MANAGER REPORT

CLERK’S REPORT

CLOSED SESSION: Section 8(c) of the OMA – “For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.”

ADDITIONAL PUBLIC COMMENTS

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REGULAR MEETING OF THE CARO CITY COUNCIL
January 21, 2025, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on January 21, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Greg Hutchison, Pamela Iseler, Doreen Oedy, and Jill White

Absent: Charlotte Kish

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests

AGENDA APPROVAL

25-M-7

Motion by Oedy, seconded by Campbell to approve the agenda with the additions of # 9 – Parks & Recreation Resignation Letter.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS:

1. Downtown Development Authority Meeting Minutes January 8, 2025 - Unapproved
2. Parks & Recreation Committee Meeting Minutes December 10, 2024 – Unapproved

CONSENT AGENDA:

1. Regular Council Meeting Minutes – January 6, 2025
2. Council Committee of the Whole Minutes – January 13, 2025
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

25-M-8

Motion by White, seconded by Oedy to approve the consent agenda as presented including invoices.
Motion Carried.

REGULAR AGENDA: (action required)

1. Resolution 2025-1, Performance Resolution for Municipalities

25-M-9

Motion by White, seconded by Campbell to adopt Resolution 2025-1, Performance Resolution for Municipalities and designate Scott R. Czasak and Thomas Reese as the contacts to the Michigan Department of Transportation as presented.

Roll call vote: Campbell - yes, Hutchison - yes, Kish - absent, Oedy - yes, Parker - yes, White - yes, Mayor Snider – yes.

Motion carried.

2. Banner Policy

25-M-10

Motion by Oedy, seconded by Campbell to amend the Banner Policy to reflect the fee of \$75.00 for one banner, \$150.00 for two banners and the City Clerk or her designee will approve all banner requests.

Motion carried.

3. 2025 Sidewalk Replacement Engineering Proposal

25-M-11

Motion by White, seconded by Campbell to accept the quote from ROWE Engineering to provide services for the 2025 sidewalk projects as presented.

Motion carried.

4. Water Reliability Study

25-M-12

Motion by Campbell, seconded by Oedy to receive the 2024 City of Caro Water Reliability Study and authorize transmission to the Michigan Department of Environment, Great Lakes, and Energy.

Motion carried.

5. Investment Maturing #1

25-M-13

Motion by White, seconded by Campbell to move the CD in the amount of \$267,795.63 from Frankenmuth Credit Union to Northstar Bank for a 365-day term at 3.85%.

Motion carried.

6. Investment Maturing #2

25-M-14

Motion by White, seconded by Campbell to move the CD in the amount of \$267,795.63 from Frankenmuth Credit Union to Northstar Bank for a 365-day term at 3.85%.

Motion carried.

7. Investment Maturing #3

25-M-15

Motion by Campbell, seconded by Oedy to keep the CD in the amount of \$131,000.00 at LPL Financial for a 1-year term at 4.15%.

Motion carried.

8. Investment Maturing #4

25-M-16

Motion by White, seconded by Campbell to keep the CD in the amount of \$130,000.00 at LPL Financial for a 1-year term at 4.15%.

Motion carried.

9. Parks & Recreation Resignation Letter

25-M-17

Motion by White, seconded by Parker to accept the resignation from Jeffery Hartel from the Parks & Recreation Committee with regrets and appreciation for his service.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – EDC approved their calendar, adopted resolutions, gave an update on the Nestle Building grant, and next meeting is January 29, 2025.
2. Chamber of Commerce (Manager) – Chamber of Commerce appointed a secretary to replace Wendy Jacot who passed away, Brenda Pomeroy resigned, discussed budget, purchasing a laptop and printer, and discussed future events.
3. Downtown Development Authority (Kish) – Absent, No report.
4. Fair Board (Oedy) – No meeting.
5. Parks & Recreation (White) – No meeting.
6. Planning Commission (Hutchison) – No meeting
7. Tuscola County Board of Commissioners (Parker) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

Oliver Pizza is looking into the old radio shack building on M24/M81.

CLERK'S REPORT – Written report submitted.
Posted the WWTP Operator Position.

TREASURER'S REPORT – None

ADDITIONAL PUBLIC COMMENT:

Councilor Heidi Parker – Commented on VG's closing.

25-M-18

Motion by Hutchison, seconded by Oedy to adjourn the meeting at 7:30 p.m.

Motion carried.

A handwritten signature in cursive script that reads "Rita Papp".

Rita Papp
City Clerk

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
AFLAC					
02/25	02/03/2025	78833	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
AIR ADVANTAGE					
01/25	01/22/2025	800146	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
01/25	01/22/2025	800146	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
01/25	01/22/2025	800146	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
01/25	01/22/2025	800146	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	64.00
01/25	01/22/2025	800146	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	14.00
01/25	01/22/2025	800146	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	14.00
01/25	01/22/2025	800146	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	8.00
01/25	01/22/2025	800146	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	90.00
01/25	01/22/2025	800146	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	10.00
01/25	01/22/2025	800146	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	100.00
01/25	01/22/2025	800146	248-728-801-000	DDA CONTRACTED SERVICES	58.00
Total AIR ADVANTAGE:					508.00
AMAZON CAPITAL SERVICES					
02/25	02/03/2025	78834	216-336-740-000	OPERATING SUPPLIES	15.99
02/25	02/03/2025	78834	661-575-776-000	MAINTENANCE SUPPLIES	179.07
02/25	02/03/2025	78834	101-441-740-000	OFFICE SUPPLIES	269.78
02/25	02/03/2025	78834	590-540-740-001	OFFICE SUPPLIES	269.78
02/25	02/03/2025	78834	661-575-776-000	MAINTENANCE SUPPLIES	160.53
02/25	02/03/2025	78834	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	93.50
02/25	02/03/2025	78834	591-540-740-000	OFFICE SUPPLIES	27.78
02/25	02/03/2025	78834	590-540-740-001	OFFICE SUPPLIES	27.78
02/25	02/03/2025	78834	596-521-740-000	OFFICE SUPPLIES	27.78
02/25	02/03/2025	78834	101-253-740-000	OFFICE SUPPLIES	23.74
02/25	02/03/2025	78834	216-336-740-000	OPERATING SUPPLIES	35.99
02/25	02/03/2025	78834	101-441-740-000	OFFICE SUPPLIES	71.09
02/25	02/03/2025	78834	661-575-776-000	MAINTENANCE SUPPLIES	34.99
02/25	02/03/2025	78834	101-253-740-000	OFFICE SUPPLIES	113.46
02/25	02/03/2025	78834	101-265-776-000	O&M SUPPLIES	74.28
02/25	02/03/2025	78834	216-336-740-000	OPERATING SUPPLIES	74.97
Total AMAZON CAPITAL SERVICES:					1,500.51
ANDERSON, TUCKEY, BERNHARDT &					
02/25	02/03/2025	78835	101-172-802-000	AUDIT	184.93
02/25	02/03/2025	78835	101-253-802-000	AUDIT	126.13
02/25	02/03/2025	78835	101-260-802-000	AUDIT	166.48
02/25	02/03/2025	78835	101-301-802-000	AUDIT	1,451.20
02/25	02/03/2025	78835	101-441-802-000	AUDIT	471.18
02/25	02/03/2025	78835	101-751-802-000	AUDIT	239.33
02/25	02/03/2025	78835	202-483-802-000	AUDIT	592.91

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/25	02/03/2025	78835	203-483-802-000	AUDIT	515.98
02/25	02/03/2025	78835	204-483-802-000	AUDIT	86.65
02/25	02/03/2025	78835	248-728-802-000	AUDIT	338.25
02/25	02/03/2025	78835	216-336-802-000	AUDIT	1,379.80
02/25	02/03/2025	78835	590-540-802-000	AUDIT	2,504.02
02/25	02/03/2025	78835	591-540-802-000	AUDIT	1,948.97
02/25	02/03/2025	78835	596-521-802-000	AUDIT	789.60
02/25	02/03/2025	78835	661-575-802-000	AUDIT	504.57
Total ANDERSON, TUCKEY, BERNHARDT &:					11,300.00
ASSOCIATED BAG COMPANY					
02/25	02/03/2025	78836	590-540-776-000	OM&R SUPPLIES NORMAL	894.10
Total ASSOCIATED BAG COMPANY:					894.10
AT&T MOBILITY					
02/25	02/03/2025	78837	101-371-853-000	TELEPHONE	9.81
02/25	02/03/2025	78837	216-336-853-000	TELEPHONE	39.22
02/25	02/03/2025	78837	101-301-853-000	TELEPHONE & PAGERS	305.09
02/25	02/03/2025	78837	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	108.70
02/25	02/03/2025	78837	101-441-853-000	TELEPHONE	8.80
02/25	02/03/2025	78837	202-483-853-000	TELEPHONE	8.80
02/25	02/03/2025	78837	203-483-853-000	TELEPHONE	8.80
02/25	02/03/2025	78837	590-540-853-000	TELEPHONE	8.80
02/25	02/03/2025	78837	591-540-853-000	TELEPHONE	8.80
Total AT&T MOBILITY:					506.82
CARO AREA DISTRICT LIBRARY					
01/25	01/22/2025	78826	101-000-223-000	DUE TO CARO DISTRICT LIBRARY	12,284.01
Total CARO AREA DISTRICT LIBRARY:					12,284.01
CARO CHAMBER OF COMMERCE					
02/25	02/03/2025	78838	101-172-961-000	MEMBERSHIP DUES	165.00
Total CARO CHAMBER OF COMMERCE:					165.00
CARO COMMUNITY SCHOOLS					
01/25	01/22/2025	78827	101-000-225-000	DUE TO CARO SCHOOLS	48,055.09
01/25	01/22/2025	78827	101-000-225-000	DUE TO CARO SCHOOLS	46,567.48
Total CARO COMMUNITY SCHOOLS:					94,622.57
CARO TRANSIT AUTHORITY					
01/25	01/22/2025	78828	101-000-222-001	DUE TO CARO TRANSIT AUTHORITY	16,469.35
Total CARO TRANSIT AUTHORITY:					16,469.35
CARTER LUMBER					
02/25	02/03/2025	78839	101-265-776-000	O&M SUPPLIES	60.98

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CARTER LUMBER:					60.98
CIVICPLUS LLC					
02/25	02/03/2025	78840	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	126.00
02/25	02/03/2025	78840	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	126.00
02/25	02/03/2025	78840	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	126.00
02/25	02/03/2025	78840	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	126.00
02/25	02/03/2025	78840	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	126.00
02/25	02/03/2025	78840	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	126.00
02/25	02/03/2025	78840	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	126.00
02/25	02/03/2025	78840	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	126.00
02/25	02/03/2025	78840	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	126.00
Total CIVICPLUS LLC:					1,134.00
CONSUMERS ENERGY					
01/25	01/22/2025	800147	591-540-921-000	GAS (UTILITY)	718.08
01/25	01/22/2025	800147	591-540-921-000	GAS (UTILITY)	133.47
01/25	01/22/2025	800147	101-265-921-000	GAS	1,471.88
01/25	01/22/2025	800147	590-540-921-000	GAS (Consumers Energy)	4,304.54
01/25	01/22/2025	800147	101-265-921-000	GAS	1,597.38
01/25	01/22/2025	800147	591-540-921-000	GAS (UTILITY)	18.00
01/25	01/22/2025	800147	591-540-921-000	GAS (UTILITY)	24.19
01/25	01/22/2025	800147	248-728-921-000	GAS	63.27
Total CONSUMERS ENERGY:					8,330.81
CORELOGIC INC					
02/25	02/03/2025	78841	101-000-675-000	MISC INCOME	468.01
Total CORELOGIC INC:					468.01
FIRST BANKCARD					
01/25	01/22/2025	800148	101-172-961-000	MEMBERSHIP DUES	425.00
01/25	01/22/2025	800148	101-172-960-000	EDUCATION AND TRAINING	465.00
01/25	01/22/2025	800148	101-172-962-000	TRAVEL & LODGING	98.24
01/25	01/22/2025	800148	101-751-957-000	RECREATION PROGRAMS	16.75
01/25	01/22/2025	800148	101-260-960-000	EDUCATION AND TRAINING	700.00
01/25	01/22/2025	800148	248-728-741-000	LUNCHEONS	67.02
01/25	01/22/2025	800148	101-301-740-000	OFFICE SUPPLIES	31.00
01/25	01/22/2025	800148	216-336-740-000	OPERATING SUPPLIES	8.24
01/25	01/22/2025	800148	216-336-740-000	OPERATING SUPPLIES	80.79
01/25	01/22/2025	800148	216-336-740-000	OPERATING SUPPLIES	53.00
Total FIRST BANKCARD:					1,748.56
FOSTER, SWIFT, COLLINS & SMITH, PC					
02/25	02/03/2025	78842	101-257-801-000	CONTRACTED SERVICES	1,775.97
02/25	02/03/2025	78842	101-253-801-000	CONTRACTED SERVICES	75.00
02/25	02/03/2025	78842	101-260-801-000	CONTRACTED SERVICES	880.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					2,730.97
HIRSCHMAN OIL SUPPLY INC					
02/25	02/03/2025	78843	661-575-860-000	GAS/OIL	659.23
Total HIRSCHMAN OIL SUPPLY INC:					659.23
HUBBELL, ROTH & CLARK, INC					
02/25	02/03/2025	78844	590-540-801-003	CONTRACTED SERV-SRF	16,266.75
Total HUBBELL, ROTH & CLARK, INC:					16,266.75
J.E. JOHNSON INC					
02/25	02/03/2025	78845	590-540-801-000	CONTRACTED SERVICES	547.26
02/25	02/03/2025	78845	590-540-801-000	CONTRACTED SERVICES	1,560.00
Total J.E. JOHNSON INC:					2,107.26
JOSHUA DEE STOUGH					
02/25	02/03/2025	78856	101-000-675-000	MISC INCOME	1,368.27
Total JOSHUA DEE STOUGH:					1,368.27
KRISTAL'S HELPING HAND LLC					
02/25	02/03/2025	78846	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
02/25	02/03/2025	78846	101-441-801-002	CONTRACTED SERV - JANITORIAL	54.14
02/25	02/03/2025	78846	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
02/25	02/03/2025	78846	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
02/25	02/03/2025	78846	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
02/25	02/03/2025	78846	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
02/25	02/03/2025	78846	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
LAWSON PRODUCTS, INC.					
02/25	02/03/2025	78847	661-575-776-000	MAINTENANCE SUPPLIES	205.73
02/25	02/03/2025	78847	101-265-776-000	O&M SUPPLIES	205.73
Total LAWSON PRODUCTS, INC.:					411.46
MAIN STREET EXPRESS CAR WASH					
02/25	02/03/2025	78848	101-301-801-000	CONTRACTED SERVICES	40.00
Total MAIN STREET EXPRESS CAR WASH:					40.00
MCLAREN CARO REGION					
02/25	02/03/2025	78849	101-301-801-000	CONTRACTED SERVICES	30.95
Total MCLAREN CARO REGION:					30.95

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
MICHIGAN PIPE & VALVE-SAGINAW					
02/25	02/03/2025	78850	591-540-776-000	O&M SUPPLIES	318.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					318.00
MOORE MOTOR SALES					
02/25	02/03/2025	78851	661-575-930-000	CONTRACTED REPAIRS	1,261.31
02/25	02/03/2025	78851	216-336-930-000	REPAIRS - EQUIPMENT	59.97
02/25	02/03/2025	78851	101-301-930-001	VEHICLE MAINTENACE EXPENSE	424.25
02/25	02/03/2025	78851	101-301-860-000	GAS/OIL/TIRES	80.25
Total MOORE MOTOR SALES:					1,825.78
OAKLAND COUNTY					
02/25	02/03/2025	78852	101-301-750-000	POLICE TECHNOLOGY	2,426.00
Total OAKLAND COUNTY:					2,426.00
ODP BUSINESS SOLUTIONS LLC					
02/25	02/03/2025	78853	591-540-740-000	OFFICE SUPPLIES	20.80
02/25	02/03/2025	78853	596-521-740-000	OFFICE SUPPLIES	20.80
02/25	02/03/2025	78853	590-540-740-001	OFFICE SUPPLIES	819.91
02/25	02/03/2025	78853	101-253-740-000	OFFICE SUPPLIES	7.60
Total ODP BUSINESS SOLUTIONS LLC:					869.11
PITNEY BOWES BANK INC PURCHASE POWER					
01/25	01/22/2025	800149	101-253-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-172-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-260-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-262-760-000	POSTAGE	175.38
01/25	01/22/2025	800149	101-301-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-371-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-441-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-751-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-702-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	202-483-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	203-483-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	204-483-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	216-336-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	590-540-760-000	POSTAGE	83.81
01/25	01/22/2025	800149	591-540-760-000	POSTAGE	83.83
01/25	01/22/2025	800149	596-560-760-000	POSTAGE	50.29
01/25	01/22/2025	800149	661-575-760-000	POSTAGE	8.38
01/25	01/22/2025	800149	101-253-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-172-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-260-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-262-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-301-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-371-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-441-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	101-751-760-000	POSTAGE	50.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
01/25	01/22/2025	800149	101-702-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	202-483-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	203-483-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	204-483-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	216-336-760-000	POSTAGE	50.00
01/25	01/22/2025	800149	590-540-760-000	POSTAGE	500.00
01/25	01/22/2025	800149	591-540-760-000	POSTAGE	500.00
01/25	01/22/2025	800149	596-560-760-000	POSTAGE	300.00
01/25	01/22/2025	800149	661-575-760-000	POSTAGE	50.00
Total PITNEY BOWES BANK INC PURCHASE POWER:					2,502.25
SAMUEL GAISER					
02/25	02/03/2025	78854	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	67.42
Total SAMUEL GAISER:					67.42
SNOW WORKS					
02/25	02/03/2025	78855	661-575-776-000	MAINTENANCE SUPPLIES	118.57
Total SNOW WORKS:					118.57
TUSCOLA COUNTY					
01/25	01/22/2025	78831	204-444-801-000	CONTRACTED SERVICES	590.00
01/25	01/22/2025	78831	204-444-801-000	CONTRACTED SERVICES	590.00- V
01/25	01/22/2025	78832	204-444-801-000	CONTRACTED SERVICES	590.00
02/25	02/03/2025	78857	101-257-801-000	CONTRACTED SERVICES	2,434.25
Total TUSCOLA COUNTY:					3,024.25
TUSCOLA COUNTY TREASURER					
01/25	01/22/2025	78829	101-000-228-001	DUE TO CTY - STATE EDUCATION	2,177.70
01/25	01/22/2025	78829	101-000-222-000	DUE TO CTY - COUNTY OPERATING	1,420.59
01/25	01/22/2025	78829	101-000-222-005	DUE TO COUNTY - INTEREST	120.97
01/25	01/22/2025	78829	101-000-222-005	DUE TO COUNTY - INTEREST	78.91
01/25	01/22/2025	78829	101-000-222-004	COUNTY SPECIALS	36,564.89
01/25	01/22/2025	78829	101-000-222-003	COUNTY DRAINS	112.11
02/25	02/03/2025	78858	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	122.50
02/25	02/03/2025	78858	101-253-801-000	CONTRACTED SERVICES	81.47
02/25	02/03/2025	78858	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	202.50
Total TUSCOLA COUNTY TREASURER:					40,881.64
TUSCOLA INTERMEDIATE SCHOOL					
01/25	01/22/2025	78830	101-000-234-000	DUE TO INTERMEDIATE SCHOOLS	35,265.43
Total TUSCOLA INTERMEDIATE SCHOOL:					35,265.43
Grand Totals:					261,968.88

CITY OF CARO

MANAGER
SCOTT CZASAK
CLERK
RITA PAPP
TREASURER
TAMMY RIES
ATTORNEY
LAURA GENOVICH

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MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE
GREGORY HUTCHISON
HEIDI PARKER

TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Request for Budget Adjustments for Grants
DATE: 1/28/2025

- The Police Department has received a \$21,000 grant to assist with the cost of academy and wages for Bryan Eschenbacher. They have also received a \$7,000 grant for continuing education for all officers. It is a requirement that these funds be spent for the purpose that they were granted. We are requesting that the police expense lines be adjusted as follows.
 1. 101-301-960-000 Education and training- Increase \$16,284 to cover the academy cost and continuing education.
 2. 101-301-702-00 Police Wages-full time- Increase by \$4,716
- The clerk's office received \$11,000 in grants intended to be used on election related expenses. We are requesting to increase 101-262-740-000 Election Supplies by \$11,000
- Shop With a Hero received more donations than their expense line allowed for spending. We are requesting to increase line 101-301-967-000 by \$1,370.00 to cover the additional spending.
- The Fire Department received a \$5,000 grant for the purchase of a drone. We are requesting to increase line 216-336-750-000- Technology by \$5000 to cover the purchase of the drone.

Action:

Option 1: Approve the budget amendments as presented

Option 2: Postpone

Option 3: Take no action

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TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Investment Maturing #4
DATE: January 29, 2024

The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
Independent Bank	52 weeks	4.05%	\$518,340.23	2/6/2025

Attached are the CDARS rates for Independent Bank and Northstar Bank.

Action:

Option 1: Keep the CDARS at Independent Bank for 52 weeks at 3.80%

Option 2: Move the CDARS to Northstar Bank for 52 weeks at 3.80%

Option 3: Take no action

From: Stone, Ben <BStone@ibcp.com>
Sent: Wednesday, January 29, 2025 3:04 PM
To: Tammy Ries <treasurer@carocity.net>
Cc: Harger, Autumn <AHarger@ibcp.com>
Subject: RE: CDARS rates

Good afternoon. I heard back from our finance folks and we can match the NorthStar rate of 3.80% for 52 weeks.

We'll make a note of it for next week and send you the necessary paperwork.

Thanks!

Ben Stone, CTP, ACPFIM | FVP Government Banking | **Independent Bank**

Phone: 248.743.7329|**Client Support:** 800.530.3719



Upcoming Out of Office: 01/22/2025



WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - **ICS** and **CDARS** from the IntraFi network. These services are designed for those looking to expand protection beyond the standard FDIC insurance coverage. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you manage multiple accounts with additional FDIC insurance coverage, please contact us.

PUBLIC FUNDS WEEKLY RATES

CD TERMS & RATES

30 Days 3.75%
 60 Days 3.90%
 90 Days 4.05%
 120 Days 3.95%
 150 Days 3.95%
 180 Days 4.00%
 210 Days 4.00%
 270 Days 4.00%
 365 Days 3.95%
 18 Month 4.00%
 2 Year 4.00%
 3 Year 4.00%

ICS RATE

2.45%

WIRE INSTRUCTIONS

Northstar Bank
 1960 Fred Moore Hwy.
 St. Clair, MI 48079
 Routing # 072414064
 FBO: Account name
 Account #

[Learn More](#)

CDARS TERMS & RATES

4 Weeks 3.60%
 13 Weeks 3.90%
 26 Weeks 3.85%
 52 Weeks 3.80%

Please contact us for our competitive rates.

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TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor's Report
DATE: February 3, 2025

The City Manager, Clerk and I prepared the Council agenda for the February 3, 2025 council meeting.

I did not attend Caro Rotary on January 20, 2025 due to it being a holiday and I had another commitment; however, I did attend on January 27, 2025. The first speaker consisted of a presentation from new member Stephanie Langenburg, Aspire foundation director. She talked briefly about her occupation and will be returning in the near future to give further details. The second guest speaker was Dara Hood, newly elected drain commissioner. She discussed what her position entails.

It was an honor to attend the Caro Chamber of Commerce business after hours on January 27, 2025 from 5 p.m. to 7 p.m. It was hosted by Arrowhead Golf and Grill located at 1201 Gun Club Road. It was amazing to see the number of people who attended due to the nasty winds and icy roads.

In the month of March 2025, the famous American Pickers are coming to Michigan. Thomas Carrera, Producer with American Pickers can be seen on the history channel. They are looking for leads, specifically interesting characters with fascinating items. Items that are different, unusual and unique items that have never been seen before with an extraordinary story.

The Economic Development Authority had their meeting on January 28, 2025 at the MSU Extension. Jim Tussey, newly elected chair, did a fantastic job at pulling things together regardless of having no director or staff. Jim McCloskey will be the Assistant Director until changes are made.

Planning was cancelled for July 28, 2025.

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, January 29, 2025
RE: City Manager's Report

Members of the Caro City Council,

As I write this, I am just coming off of my first day at the Michigan Municipal Executives Winter Institute in Bay City. It is a tremendous opportunity to interact with fellow City managers and learn from not only the panel discussions, but the interactions I have with my fellow managers. In fact, I was able to have a nice conversation with former Caro City Manager David Murphy which provided some insights into some of the long term issues we are still wrestling with here in Caro. It is one of the best parts of these conferences, the ability to learn from the stories of the careers of my peers, and I thank Council for allowing me the opportunity to engage in these growth opportunities.

Speaking of growth, I am also proud to report to Council that I have completed the Certified Public Manager program through Saginaw Valley State University and now can add the CPM credential to my list of credentials. This experience has allowed me to grow as a City Manager and take part in a nationally recognized program for career growth in this field. After 2 years the lessons I have learned at these learning experiences have definitely made me a better manager to benefit the City of Caro.

In addition to my usual meetings with staff, residents, businesses, and Rotary attendance I was pleased to attend the Caro Chamber's Business After Hours at Arrowhead Golf Course just outside of Caro. These events allow me to interact with established businesses as well as up and coming businesses here in Caro. While we are all aware of the challenges we have recently faced, we should be reassured that Caro is still an in-demand place for businesses to expand. I look forward to continuing to work with those who want to open business in Caro, contribute to our community, and provide good paying jobs.

On the Wastewater front, we are underway on action at the plant and remain on schedule for construction to ramp up once the weather allows, as a long time Michigan resident I know the weather can be unpredictable, but we are still on the path to have the project completed by the end of 2025.

Lastly, I submitted a Revitalization and Placemaking (RAP) program grant to the Michigan Economic Development Corporation in an attempt to cover half of the costs for the parking lot budgeted to be located at the location of the old Police Station building. Additionally, I am looking into alternate grants to complete the fence project around the racetrack at the fairgrounds. However, one of the avenues I was exploring was federal funding but given the uncertainty regarding federal grant funding at the moment, that avenue might have some delays attached. I will keep Council updated on my efforts.

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: February 3, 2025

-
- 2025 will be a slow year for elections. As of right now, we do not have an election in May. August and November are considered special elections on off years.
 - City of Caro was selected for a local election audit to be conducted by the County Clerk's Staff on February 4, 2025 at 9:30 a.m.
 - Reposted the WWTP Superintendent position on Indeed, Michigan Rural Water Association, Delta College Job Board, city website, and city social media for 30 days.
 - Posted the vacant WWTP Operator Position on Indeed.
 - Working on the FY 2025/2026 Budget.
 - Working with the City Manager with preliminary Union Contract Negotiations.